



# EUROPEAN NOTARIAL NETWORK

**A Notarial Network for Legal Practice**

[enn-rne.eu](http://enn-rne.eu)

## Call for Tenders: Evaluation of ENN Platform Usability

The CNUE invites qualified and experienced external providers to submit tenders for the evaluation of the ENN online platform. The selected provider will be responsible for conducting a comprehensive analysis of the network, evaluating the usability of the ENN platform, and delivering a final report with recommendations for further developments.

### Context:

In November 2007, the CNUE set up the European Notarial Network (ENN), a working structure functioning alongside and in close cooperation with CNUE's thematic working groups, with the aim to meet the particular practical needs of notaries for practical assistance in cross border cases, following the model of the European Judicial Network in civil and commercial matters (EJN-civil). The main mission of this network of national interlocutors is to provide mutual technical and legal support to European notaries dealing with cross-border cases in the European Union.

The ENN is composed of interlocutors from all 22 EU Member States having a civil law notary system as well as from the CNUE observing members from the Western Balkans and Ukraine. All European notaries can access to the services of the Network via the ENN online platform, via a free registration. The ENN is chaired by its Coordinator and managed on daily basis by the CNUE office staff.

### Scope of Work:

#### 1. Network Analysis:

- Conduct an in-depth analysis of the ENN network structure, objectives, and functions based on the statistics already available and on new data collection tools to be developed (i.e. survey).
- Assess the overall effectiveness and efficiency of the current network operations.

#### 2. Platform Usability Evaluation:

- Evaluate the usability of the ENN online platform, considering user experience, accessibility, and functionality.
- Gather feedback on the platform's interface, features, and overall performance.

#### 3. Mutual Legal Assistance Tools:

- Assess the effectiveness of mutual legal assistance tools, including enquiry system,



# EUROPEAN NOTARIAL NETWORK

## A Notarial Network for Legal Practice

[enn-rne.eu](http://enn-rne.eu)

communication forms, discussion forums.

- Evaluate the efficiency and effectiveness of tools for cross-border notarial practice, such as checklists for various proceedings (family law, company law), and European multilingual and dynamic forms for verification of notarial powers of attorney, companies, testaments, and matrimonial agreements.

#### 4. Final Report and Recommendations:

- Compile a comprehensive final report summarizing the network analysis, platform usability evaluation, and assessment of mutual legal assistance tools.
- Provide clear and prioritized recommendations for further developments of the ENN platform, including enhancements to mutual legal assistance tools.

#### Qualifications and Requirements:

- Demonstrated experience in conducting evaluations for online platforms and networks.
- Expertise in usability testing, data analysis, and evaluation methodologies.
- Impartiality and independence.

#### Proposal Submission:

Interested providers are invited to submit their proposals, including methodology, timeline, and cost estimate, **by 8<sup>th</sup> March**. Proposals should be sent to [info@cnue.be](mailto:info@cnue.be).

#### Timeline:

- Deadline for Proposal Submission: **8<sup>th</sup> march**
- Evaluation of Proposals: **16<sup>th</sup> March**
- Commencement of Evaluation: **20<sup>th</sup> March**

#### Contact Information:

For additional information, please contact Gianmarco Garramone at [info@cnue.be](mailto:info@cnue.be).